



everychild.one voice.®

Fall Conference

Thursday, October 20, 2022

Sequoia High School
750 Waverly Avenue
Holtsville, NY 11742

Pre-registration deadline is October 17th

Fall Conference is the designated Leadership Training Conference.

Please share this information with your members, encourage them to attend this leadership-training event. This is an excellent way to build and strengthen your unit or council. Your bylaws require that all officers attend region-training workshops. The key to an effective PTA is a well-trained leader.

- Onsite Registration begins at 6:00 PM
- Pre-registration is **\$10.00** per person or **\$25.00** per unit/council (you may pre-register as many attendees as you wish)
- On-site registration is \$12.00 per person, we cannot guarantee your workshop selections or a packet
- PTA Store and refreshments will be available

Complete this form and mail it along with your check payable to SUFFOLK REGION PTA by October 14th

**For online payment, please click the following link:

<https://suffolkregion2020.memberhub.com/store?limit=21&live=true>

To: Karen Steigert
60 William Street
Copiague, NY 11726
Phone: 631-789-0858 or
Email: registration@suffolkpta.org

Any questions, please contact
Chrissy Centrone
Phone: 516-456-2589
Email: associatedirectoroutreach@suffolkpta.org

REMINDER: ALL PTA CHECKS MUST HAVE TWO SIGNATURES & UNIT CODE

Fall Conference Registration (for online registration, click the following link: <https://forms.gle/kPDiPhYPXuo7TjYn8>)

Enclosed is \$ _____ for _____ registrations at \$10.00 per person or \$25.00 per unit.

Name of Unit: _____ Code: 05- _____

School District: _____

Contact Person: _____ Phone: _____

Contact E-Mail: _____

<u>NAME</u>	<u>WORKSHOP SELECTION</u>
_____	_____
_____	_____
_____	_____
_____	_____

Session I Workshops

6:30pm-7:30pm

- Workshop A:** President and Vice President- This workshop will review how to be an effective leader and what your roles and responsibilities are as President and Vice president.
Presented by Lori Fontana, Suffolk Region Director
- Workshop B:** Treasurer Best Practices- Keep your unit in good standing. This workshop will review best treasurer's practices, budgets and audits, filing 990's, treasurer reports and insurance.
Presented by Vicki Algieri, Suffolk Region Treasurer
- Workshop C:** Secretary- This workshop will review how to be an effective secretary, including how to write and keep effective minutes plus more.
Presented by Wendy Natalone, Suffolk Region Corresponding Secretary and Gerri Coleman-Odom, Suffolk Region Recording Secretary
- Workshop D:** Council Presidents – What is your Role? Workshop will include how to handle unit conflicts and issues and how to navigate through Suffolk Region resources to educate others.
Presented by Joan Wabnik, Past Region Director, Suffolk Region Bylaws Chair, NYSPTA Field support Coordinator

Session II Workshops

7:45pm-8:45pm

- Workshop E:** Advocacy- A Roadmap to Success – This Advocacy workshop will discuss when you should advocate, who to engage, how advocacy can be effective and why it is important to have a successful voice.
*Presented by Gerard Bringmann, Suffolk Region Associate Director
Coordinator of Chairpersons-Advocacy*
- Workshop F:** Nominations and Elections - How is a Nominating Committee chosen? What is its function? What are the correct procedures for holding elections for office? What is the role of the president and the general membership in this procedure? Come and find out the answers to these and many other nominations and elections questions.
Presented by Joan Wabnik, Past Region Director, Suffolk Region Bylaws Chair, NYSPTA Field support Coordinator

Workshop G: DEI- Diversity, Equity and Inclusion--

What is Diversity? What is Inclusion? What is Equity? Are we welcoming everyone in our PTA? Are we being diverse, inclusive, and equitable? Learn what these mean and applying them to your PTA.

Presented by Carla Simpson, Suffolk Region DEI Chair and Gerri Coleman-Odom, Suffolk Region Recording Secretary

Workshop H: MemberHub Navigation Basics- All you need to know to access and navigate through MemberHub and how it can benefit your PTA.

Presented by Tina Shek, Suffolk Region Associate Director-Coordinator of Assistant Directors and Maria Sanders, Suffolk Region Membership Chair

Workshop I: Conflict Resolutions- Come learn some strategies on dealing with difficult people and conflicts and how to solve situations in your PTA

Presented by Lori Fontana, Suffolk Region Director and Sherry McKittrick, Suffolk Region Associate Director- Coordinator of Chairpersons-Programs