



Suffolk Region PTA®  
Karen Steigert  
Registrar  
[registration@suffolkpta.org](mailto:registration@suffolkpta.org)

Some things to remember for Registration:

- 1-Please write legibly so I can properly record the names that are on the registration forms.
- 2-There MUST be 2 signatures on every PTA check as well as the PTA unit code~05-
- 3-When I have received your registration an email confirmation will be sent to the email address on the registration form. It is very important that the email address is legible and complete.
- 4-If the contact person does not receive a confirmation email please contact Karen Steigert at 631-789-0858 or email at [registration@suffolkpta.org](mailto:registration@suffolkpta.org)

All of the following dates for Suffolk Region PTA events for the year 2019/2020 year can be found on our website at [suffolkpta.org](http://suffolkpta.org). Please let your members/units know the events and dates ahead of time so they can decide if they are going to attend. Some of our events cannot accommodate walk-in's.

Sept. 27 <sup>th</sup>	Arts-In-Education **Can register on site**
Oct. 24 <sup>th</sup>	Fall Conference **Can register on site**
Jan. 16 <sup>th</sup>	Presidents & Principal Dinner *Must Pre-Register*
Feb. 6 <sup>th</sup>	Winter Workshops **Can register on site**
March 19 <sup>th</sup>	Western Suffolk BOCES Dinner *Must Pre-Register*
March 25 <sup>th</sup>	Eastern Suffolk BOCES Dinner *Must Pre-Register*
May 14 <sup>th</sup>	Spring Conference *Must Pre-Register*
June 18 <sup>th</sup>	Officers Roundtable Training **Can register on site*

**\*\* PLEASE BE AWARE THAT FOR THE EVENTS WHERE YOU CAN REGISTER ON SITE - THERE MAY NOT BE ENOUGH MATERIALS AVAILABLE SO IT'S BEST TO PRE-REGISTER FOR THESE EVENTS\*\***

**PLEASE ADHERE TO THE "DUE BY" DATE. THIS ENSURES THAT MEMBERS AND UNITS ARE REGISTERED IN A TIMELY MANNER. THERE ARE NO REFUNDS AFTER THE "DUE BY" DATE UNLESS AN EVENT IS CANCELLED.**

